












## FACILITIES SERVICES USED OFFICE FURNITURE INVENTORY

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
4 DRAWER LATERAL FILE CABINET (METAL)	52"H x 36" W x 18" D	2 EACH	Unlocked- no keys were provided – good condition	
4 DRAWER LATERAL FILE CABINET	56' H x 36" W x 21 1/2" D	1 each	Unlocked- has 1 key available- minimal scratches	
2 DRAWER LATERAL FILE CABINET (METAL)	28"H x 30" W x 18" D	3 each	Unlocked- no keys were provided- good condition with minor scratches	




ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
2 DRAWER LATERAL FILE CABINET	28 3/4" H x 35 3/4" W x 23 3/4" D	2 each	Unlocked- no keys were provided- good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET	30" H x 36 1/2" W x 20" D	1 each	Unlocked- no keys available with minor scratches	
2 DRAWER FILE CABINET (METAL)	29" H x 15" W x 25" D	3 each	No lock-good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET (METAL)	27" H x 36" W x 18" D	2 each	Has lock and keys	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
4 DRAWER FILE CABINET (METAL)	52" x 15" W x 28" D	1 each	Mild scratches	
2 DRAWER ROLLING FILE CABINET (WOOD)	22"H x 16 ¼" W x 28 ½" D	1 each	Has lock and key. Older style file cabinet	
DESK	29"H x 66" W x 30" D	1 each	(2 drawer) – unfortunately no return came with the desk.	
DESK	29" H x 63" W x 31 ½" D	1 each	No drawers within the desk (just a shell). Mild Scratches.	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
DESK	29" H x 59 1/2" W x 29 3/4" D	1 each	Mild scratches. No keys came with the desk	
DESK (WITH GLASS HUTCH- SEE NEXT ITEM BELOW)	29"H x 59 1/2" W x 24" D	1	Moderate scratches on top of desk. (WITH GLASS HUTCH- SEE NEXT ITEM BELOW)	
GLASS HUTCH- GOES WITH DESK LISTED ABOVE	53 1/8" H x 59 1/2" W x 16" D	1	Minor scratches- very heavy-- GOES WITH DESK LISTED ABOVE	
L-DESK WITH LEFT HAND RETURN DESK	29 1/2" H X 66 W x 65.5" D	1	Good Shape <b>THIS IS NOT AVAILABLE! CURRENTLY ON HOLD PER REGISTRARS' OFFICE</b>	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
Tall storage cabinet	65 1/2" H X 24" W x 24" D	1 each	Mild scratches, no shelves were received for the upper cabinet from the department.	
Book Shelf	71 1/4" H x 36"W x 13"D	1 Each	Moderate scratches	
Book Shelf	53 1/2" H x 48 3/4"W x 12"D	1 Each	Good condition	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
Padded stools	26" H x 20" W x 14" D	2 each	Good conditions	
LOUNGE CHAIR	3 ½" H x 30" W x 33" D	1 each	Good condition	
BLACK ROLLING CONFERENCE CHAIRS	41" H x 19 ¾" W x 24" D	10 each	Good condition	
Wooden Chairs	40" H x 16 ½" W x 18" D	2 each	Fair condition	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
FABRIC CHAIRS	28 ½" H x 20" x 20"D	8 each	Good condition	
Coffee table	18" H x 43" W x 15" D	1 each	Table has been refinished	
Table	29 ½" H x 36" W	1 each	Minor scratches loose leg.	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
Table	29 1/2" H x 48"W	2 each	Minor scratches	