
















FACILITIES SERVICES USED OFFICE FURNITURE INVENTORY



ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
4 DRAWER LATERAL FILE CABINET	52" h X 36" w X 18" d	2 EACH	UNLOCKED- NO KEYS PROVIDED- GOOD CONDITION	
2 DRAWER LATERAL FILE CABINET (METAL)	28"H x 30" W x 18" D	3 each	Unlocked- no keys were provided- good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET	28 3/4"H x 35 3/4" W x 23 3/4" D	2 each	Unlocked- no keys were provided- good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET	30" H x 36 1/2" W x 20" D	1 each	Unlocked- no keys available with minor scratches	




ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
2 DRAWER FILE CABINET (METAL)	29"H x 15" W x 25" D	3 each	No lock-good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET (METAL)	27"H x 36" W x 18" D	2 each	Has lock and keys	
4 DRAWER FILE CABINET (METAL)	52" x 15" W x 28" D	1 each	Mild scratches	


ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
2 DRAWER ROLLING FILE CABINET (WOOD)	22"H x 16 ¼" W x 28 ½" D	1 each	Has lock and key. Older style file cabinet	
DESK	29" H x 63" W x 31 ½" D	1 each	No drawers within the desk (just a shell). Mild Scratches.	
DESK	29" H x 59 ½" W x 29 ¾" D	1 each	Mild scratches. No keys came with the desk	
DESK (WITH GLASS HUTCH- SEE NEXT ITEM BELOW)	29"H x 59 ½" W x 24 D	1	Moderate scratches on top of desk. (WITH GLASS HUTCH- SEE NEXT ITEM BELOW)	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
GLASS HUTCH- GOES WITH DESK LISTED ABOVE	53 1/8" H x 59 1/2" W X 16" D	1	Minor scratches- very heavy-- GOES WITH DESK LISTED ABOVE	
L-DESK WITH LEFT HAND RETURN DESK	29 1/2" H X 66 W x 65.5" D	1	Good Shape THIS IS NOT AVAILABLE! CURRENTLY ON HOLD PER REGISTRARS' OFFICE	
STUDENT STUDY CAREL	53 3/4"H x42" W x	1	Good condition	
Tall storage cabinet	65 1/2" H X 24" W x 24" D	1 each	Mild scratches, no shelves were received for the upper cabinet from the department.	

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<i>Tall storage cabinet</i>	66 ½" H x 24"W x 18"D	1 each	<i>Mild Scratches No key</i>	
<i>Book Shelf</i>	71 ¼" H x 36"W x 13"D	1 Each	<i>Moderate scratches</i>	
<i>Book Shelf</i>	53 ½" H x 48 ¾"W x 12"D	1 Each	<i>Good condition</i>	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
<i>Padded stools</i>	<i>26" H x 20" W x 14" D</i>	<i>2 each</i>	<i>Good conditions</i>	
<i>BLACK ROLLING CONFERENCE CHAIRS</i>	<i>41" H x 19 3/4" W x 24" D</i>	<i>8 each</i>	<i>Good condition</i>	
<i>Wooden Chairs</i>	<i>40" H x 16 1/2" W x 18" D</i>	<i>2 each</i>	<i>Fair condition</i>	
<i>FABRIC CHAIRS</i>	<i>28 1/2" H x 20" x 20" D</i>	<i>8 each</i>	<i>Good condition</i>	
<i>Coffee table</i>	<i>18" H x 43" W x 15" D</i>	<i>1 each</i>	<i>Table has been refinished</i>	

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Table	29 ½" H x 36" W	1 each	Minor scratches loose leg.	
Table	29 ½" H x 60" W x 36" D	2 each	Minor scratches	
Table	28" H x 60" Wx 36" D	1	Moderate scratches and finish on table is worn	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
<i>Bulletin Info Tower</i>	<i>82 ½" H x 26 ¼" W</i>	<i>1</i>	<i>Good condition</i>	 A photograph of a tall, narrow wooden bulletin board tower. The tower is made of light-colored wood and has a large, rectangular corkboard panel in the center. The tower is standing in a room with other items in the background.