



COLORADO COLLEGE  
**Career Center**



# RESUME EXAMPLES

This packet includes a variety of resume examples with unique content. They showcase different formatting choices, the type of content you could include, and best practices for bullet points. These samples will help you see there are many options for how to structure your resume and present information effectively.

## Examples by Type:

- [First-Year](#)
- [Global Experience](#)
- [Athlete](#)

## Examples by Industry Area:

- [Art Example](#)
- [Media and Film Example](#)
- [Communications Example](#)
- [Technology Example](#)
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- [Education Example](#)
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- [Science Example](#)
- [Research Example](#)
- [Outdoor Example](#)
- [Engineering Example](#)

## **Student Name** (First Year Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

### **Education**

Colorado College, Colorado Springs, CO May 2028  
*Bachelor of Arts, Intended Major: Psychology*

Rampart High School, Colorado Springs, CO June 2024  
*High School Diploma*

GPA: 4.0

- Honors: Valedictorian, National Honors Society

### **Experience**

*Teachers' Assistant* August 2024 - Present  
Colorado College Children's Center, Colorado Springs, CO

- Teach lessons for children ranging from 6 weeks to 5 years of age to enhance their learning.
- Assist teachers in creating weekly lesson plans and maintaining a safe classroom environment.
- Communicate with parents and contact them in emergencies in collaboration with teachers.

*Team Member* June 2022 - July 2024  
Dairy Queen, Colorado Springs, CO

- Operated point-of-sale system to accurately process cash and card transactions.
- Followed multi-step opening and closing procedures according to management guidelines.
- Maintained a clean and sanitary work environment for employees and guests.

*Childcare Provider* Summer 2022, 2023  
Self-Employed, Colorado Springs, CO

- Provided care to two families with children ages 2-10 and maintained positive relationships with both families and children.
- Holistically worked with children and utilized gentle techniques to validate the child's emotions.
- Created a low-technology environment by designing engaging activities and outdoor programming.

### **Leadership Experience**

*President of Rampart High School Chapter* September 2023 - June 2024  
Red Cross Youth Corps, Colorado Springs, CO

- Organized over 30+ community service projects for parents and children from underprivileged families.
- Received Total Commitment Award for Leadership from The American Red Cross in May 2020 due to outstanding leadership and over 300 hours of service.

**Student Name** (Global Experience Example)  
City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

### Education

Colorado College, Colorado Springs, CO May 2025

*Bachelor of Arts, Major: Political Science, Minor: Southwest Studies*

- Relevant Coursework: Political Dynamics, Comparative Politics in Latin America, Civil Rights Movements, Gender and Politics, Minority Politics
- Awards: Dean's List (2021, 2022, 2023)

Universidad de Alcalá, Madrid, Spain Spring 2024

- Study abroad program with a focus on Spanish language and culture, courses taught entirely in Spanish
- Gained fluency in Spanish

*Development and Grassroots Resistance in Latin America* March 2023

Intermediate sociology course through Global Education at Colorado College, Santiago, Chile

- Analyzed the struggles in Latin America with the lens of neoliberal politics and grassroots movements developing research and practical application skills
- Engaged in conversations with government officials, local grassroots organizers, and academics to learn about the recent election and possibilities for social change
- Wrote thoroughly researched pre-departure literature review and presented to organizers while in country

### Experience

*Department Assistant* June 2023 - Present

Southwest Studies Department Colorado College, Colorado Springs, CO

- Manage the front office, assist with customer service, respond to department emails, and answer phone calls
- Assist 7 Southwest Studies faculty members with general administrative duties and responsibilities
- Maintain upkeep of weekly paperwork and time-crucial documents for both the Native American Student Union (NASU) and the American Indian Science & Engineering Society (AISES)

*Teacher Assistant* January 2024 - May 2024

Universidad de Alcalá, Madrid, Spain

- Tutored 12 Spanish-speaking students who were taking an English course
- Interacted with students in and out of the classroom to improve English speaking and reading skills
- Helped implement a mentor program for students to practice English speaking skills

### Leadership & Community Involvement

*Vice-President* August 2024 - Present

Colorado College Native American Student Union (NASU), Colorado Springs, CO

- Oversee NASU Board of Directors, organized and conducted weekly Board of Directors meetings
- Organize and preside over weekly NASU meetings and sustain open communication with all club members
- Coordinate special group events, campus-wide activities, conferences, guest speakers, and fundraisers

### Skills

- Proficient in Spanish speaking and writing
- Proficient in Microsoft Office and Google Suite

# **Student Name** (Athlete Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## **EDUCATION**

Colorado College, Colorado Springs, CO

May 2024

*Bachelor of Arts*, Major: Mathematical Economics, Minor: Global Health

- GPA: 3.69

## **EXPERIENCE**

### ***Fitness Center Monitor***

August 2021 - Present

Adam F. Press Fitness Center at Colorado College, Colorado Springs, CO

- Manage the admittance of students and faculty members as they enter the gym during front desk shifts.
- Direct students around the fitness center and communicate with students and faculty via phone to answer questions about daily operations.
- Coordinate athletic equipment checkout and cleaning of strength and cardio machines to ensure a neat and safe environment for gym patrons.
- Organize weights and equipment and monitor locker rooms to maintain gym safety.
- Announce important and relevant messages over the building intercom to alert patrons of certain events and remind them of fitness center hours.

### ***Basketball Camp Counselor***

Summer 2022, 2023

Colorado College, Colorado Springs, CO

- Planned, organized, and facilitated daily basketball activities for children ages 7-15.
- Provided instruction during daily “Rules of the Game” segment and refereed basketball games.
- Coordinated efforts with camp staff in the planning and development of an awards ceremony for the children and their parents.

## **COMMUNITY INVOLVEMENT**

### ***Elected Student Board Member***

August 2023 - Present

Colorado College Student-Athlete Advisory Council, Colorado Springs, CO

- Communicate with university administration and organizational faculty about the needs of student-athletes.
- Advocate for and initiate desired changes within the athletic department and serve as a voice for all student-athletes.

### ***Student Athlete***

August 2020 - Present

Colorado College Division III Men’s Basketball Team, Colorado Springs, CO

- Devote approximately 25 hours per week to training, conditioning, practices, meetings, travel, and games.
- Work an average of 10 hours per week while participating in athletics and attending college full-time.
- Communicate with 20 teammates on and off the court to strengthen relationships and work toward achieving a common goal.

## **AWARDS/HONORS**

- Dean’s List for Academic Excellence, 2021 - 2023
- 1st Team Academic All-American, 2021
- 2-time consecutive Mountain West Conference Champion, 2022 & 2023
- Student-Athlete of the Year, 2020

# Student Name (Art Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn | portfoliolink.com

## **EDUCATION**

Colorado College, Colorado Springs, CO

May 2026

*Bachelor of Arts*, Major: Art with a concentration in Museum Studies

- GPA: 3.78, Dean's List 2020 - 2022

**Relevant Coursework:** Museum Collections Management, Bodies in Mayan Art and Archaeology, and Art of the Renaissance

## **RELEVANT EXPERIENCE**

### ***Fine Arts Center Intern***

August 2023 - Present

Colorado Springs Fine Arts Center at Colorado College, Colorado Springs, CO

- Assist in curatorial projects and collaborate with experienced museum professionals during the curation and installation of art exhibitions.
- Conduct in-depth research on artists, art movements, and historical context to create informative exhibition materials.
- Participate in the planning and implementation of engaging workshops and guided tours.
- Contribute to the day-to-day operations of the museum, including visitor services, and event coordination.

### ***Volunteer***

November 2022 - May 2023

Pioneer Museum, Colorado Springs, CO

- Assisted in the care and preservation of valuable artifacts by utilizing proper handling techniques and maintaining the organization of exhibits.
- Collaborated with museum staff in organizing and executing special events and educational programs, attracting audiences to learn about Colorado Springs' pioneer history.
- Provided immersive historical interpretations to an average of 20 museum visitors per day.

## **ADDITIONAL EXPERIENCE**

### ***Student Assistant***

August 2024 - Present

Alumni & Family Relations at Colorado College, Colorado Springs, CO

- Represent the Alumni & Family Relations team in a professional manner over the phone and via email when interacting with alumni.
- Greet visitors in a welcoming and friendly manner and direct them to the appropriate help.
- Communicate effectively with staff via phone and email to relay important messages and information.

### ***Club Member***

August 2023 - Present

Colorado College Sustainable Fashion Club, Colorado Springs, CO

- Participate in club meetings, workshops, and events to promote and educate others about sustainable practices in the fashion industry.
- Collaborate with club members on sustainable fashion projects on campus, including clothing swaps and upcycling workshops.

### ***Organization Member***

August 2022 - May 2024

Colorado College Chapter of Kappa Alpha Theta, Colorado Springs, CO

- Collaborated with fellow sorority sisters to organize and execute successful fundraisers for charitable causes and programs such as Big Brothers Big Sisters of America and Feeding America.
- Participated in mentorship programs to provide guidance and support to newer members.

## Student Name (Media & Film Example)

City, State • f\_last@coloradocollege.edu • Phone Number • Portfolio, Website, LinkedIn

### EDUCATION

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#### Colorado College

*Bachelor of Arts in Film and Media Studies*

Minor in Journalism

GPA: 3.56/4.0

Colorado Springs, CO

May 2025

**Relevant Coursework:** Experimental and Expanded Cinema, Film History and Theory, Screenwriting, and Documentary Form and Filmmaking

### FILM EXPERIENCE

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#### Videography Assistant

*Colorado College Athletics Department*

Colorado Springs, CO

December 2023 - Present

- Assist in the production of high-quality video content for various college athletic events.
- Edit and process raw footage to create engaging highlight reels, promotional videos, and game recaps for distribution on social media and the college's website.
- Maintain and organize an archive of video assets to facilitate easy access to historical footage.
- Actively participate in brainstorming sessions to develop creative video concepts and innovative approaches to showcase the college's athletic programs.

#### Writer, Director, Editor

*You Don't Know Me*, Short Film

Colorado Springs, CO

November 2023

- Produced and wrote a ten-minute short film for a Colorado College advanced film class.
- Directed a cast and crew of 5 people and organized the filming schedule.
- Edited 10 hours of video and sound footage using Final Cut Pro.
- Wrote a five-page critical essay discussing the film production process and outcome.

### ADDITIONAL EXPERIENCE

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#### Writer

*Catalyst Newspaper*

Colorado Springs, CO

August 2022 - Present

- Pitch story ideas to the newspaper staff and work collaboratively through the editing process to create compelling weekly articles, contributing written pieces approximately 8 times per semester.
- Conduct research on article topics, interview students and community members, and communicate findings with the newspaper staff.

#### Co-Chair

*Llamapalooza Music and Arts Festival*

Colorado Springs, CO

August 2023 - May 2024

- Co-led team of 7 sub-committee chairs in logistics, outreach, and marketing for an all-day music festival in Spring of 2024.
- Petitioned for funds from campus student leadership and campus activities by presenting a proposed budget to support the event plans.
- Led outreach to music promoters and managers to secure local and national artists.

### TECHNOLOGY SKILLS

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Adobe: Premiere, Photoshop, After Effects; Final Cut Pro, iMovie

# Student Name (Communications Example)

City, State • f\_last@coloradocollege.edu • Phone Number • Portfolio, Website, or LinkedIn Address (Optional)

## EDUCATION

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### Colorado College

*Bachelor of Arts in Economics*

Minor in English

GPA: 3.56/4.0

Colorado Springs, CO

May 2026

**Economics Senior Thesis:** *The Power of Storytelling: A Comparative Analysis of Marketing Trends in 2022*

## RELEVANT EXPERIENCE

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### Berk Communications

*Public Relations Intern*

New York, NY

May 2024-August 2024

- Assisted in crafting press releases, media pitches, and other communication materials, effectively promoting the organization's key messages to target audiences.
- Conducted extensive media research and compiled media lists, resulting in improved media outreach and increased coverage for the company's initiatives.
- Supported the organization's social media presence by creating engaging content and managing platforms to enhance brand visibility and engagement.
- Increased following by 100 followers on Instagram, 50 followers on TikTok, and 50 followers on Snapchat.
- Actively participated in team brainstorming sessions, offering creative ideas and innovative approaches to enhance the organization's public relations efforts.

### WorldMark

*Marketing Coordinator*

San Jose, CA

May 2023-August 2023

- Managed the company's online presence, regularly updating the website on Squarespace and posting on the company's Instagram, LinkedIn, and Facebook accounts.
- Collaborated with the marketing team to create compelling content for social media platforms, blogs, and email campaigns, resulting in enhanced audience reach and interaction.
- Assisted in analyzing marketing data and key performance indicators, providing actionable insights to optimize campaign performance.
- Demonstrated a strong passion for marketing and willingness to learn and adapt to new trends and technologies in the field.

## LEADERSHIP EXPERIENCE

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### Sigma Chi Fraternity

*Philanthropy & Scholarship Chair*

Colorado Springs, CO

August 2023-Present

- Collaborate with the college student leadership, campus activities, and Greek Life to plan fraternity events.
- Produce all media publicity materials using Adobe Illustrator and Photoshop to promote philanthropic events.
- Founded 3 new positions to help younger brothers academically through tutoring services.

### Colorado College Honor Council

*Member*

Colorado Springs, CO

August 2022-May 2023

- Investigated 10+ cases of academic misconduct and evaluated evidence to decide appropriate sanctions.
- Interviewed and recruited 12 new members to the council in order to increase the size of the council.

## SKILLS

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Technical Skills: Adobe InDesign, Final Cut Pro, Google Analytics, Salesforce, Canva

Language Skills: Spanish, French

# Student Name (Technology Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn | GitHub

## EDUCATION

Colorado College, Colorado Springs, CO

May 2025

*Bachelor of Arts, Major: Computer Science*

- Relevant Coursework: Software Design; Computer Organization; Data Structures and Algorithms; Database Systems; Artificial Intelligence
- GPA: 3.8

## TECHNICAL SKILLS

*Languages:* Python, C, Java, R., C++

*Tools:* Tableau, Data Wrangler, AWS, Gerphi

*Databases:* MySQL, PostgreSQL, MongoDB

*Web Technologies:* Php, JavaScript, HTML5

## DATA ANALYTICS EXPERIENCE

Hulu, Santa Monica, CA

June 2024 - August 2024

*Data Analyst Intern*

- Developed intricate algorithms based on deep-dive statistical analysis and predictive data modeling that were used to deepen relationships, strengthen longevity and personalize interactions with customers.
- Analyzed and processed complex data sets using advanced querying, visualization, and analytics tools.
- Identified, measured, and recommended improvement strategies for KPIs across all business areas.

## RELEVANT COURSE PROJECTS

Database Systems Course at Colorado College

Spring 2024

*Fantasy Football Modeling*

- Aggregated and prepped 5 years of NFL fantasy football projection data from 6 independent sources into a MySQL database.
- Built a random forest model in SAS that combined the disparate sources into one projection that outperformed the mean absolute error of the next best projection by 18%.

Data Structures and Algorithms Course at Colorado College

Fall 2022

*Production Control*

- Led a team of five students in designing, coding, and implementing an SQL database.
- Entered and updated information using a search engine robot.
- Completed analysis and designed documentation with data flow diagrams, structural charts, process specifications, a data dictionary, and a user manual.

## LEADERSHIP AND INVOLVEMENT

Colorado College Coding Club, Colorado Springs, CO

January 2023 - Present

*President*

- Organize event meetings for 10+ members to practice learning new coding languages and databases.
- Create and distribute skills development resources and workshops.
- Collaborate with on-campus partners such as the Career Center, the Quantitative Reasoning Center, and Tutt Library.

Artificial Intelligence Course at Colorado College

August 2024 - December 2024

*Teacher Assistant & Grader*

- Tutored 20 students regarding class concepts for up to 6 hours per week.
- Created and graded 40 practice problem sets per week.
- Communicated with the professor regarding increasing student success and engagement.



# Student Name (Business Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## EDUCATION

Colorado College, Colorado Springs, CO

May 2026

*Bachelor of Arts* in Economics, Minor in Political Science

- Relevant Coursework: Financial Accounting; The Economics of Money, Banking, & Financial Markets
- Awards: Alpha Lambda Delta Honors Society, 2021
- GPA: 3.5

London School of Economics, London, United Kingdom

September 2024 - December 2024

- Developed cultural competence and global communication skills during semester abroad experience

## RELEVANT EXPERIENCE

**J.P. Morgan, New York City, NY**

June 2025 - August 2025

*Incoming Investment Banking Summer Analyst*

**Ernst & Young Commercial Advisory Services, New York City, NY**

June 2024 - August 2024

*Summer Associate*

- Assessed growth opportunities of relevant retail grocery formats by conducting primary and secondary research to determine external market drivers and forecasted growth
- Conducted a strategic assessment of existing store formats by analyzing key performance and financial metrics for each entity within a client's business, allowing the client to prioritize strategic growth options aligned with market trends
- Modeled potential growth scenarios by synthesizing research findings and evaluating the strategic, financial, and capital structure implications to help management achieve desired market position by 2022

**First Chicago Advisors, Inc, Chicago, IL**

June 2023 - August 2023

*Investment Banking Intern*

- Engaged in a sell-side transaction starting at the earliest stage and conducted potential buyer screening, contributing to successful deal origination with a major food company
- Completed the first phase of due diligence on the domestic food industry and detailed the characteristics of potential buyers
- Compiled profiles for prospective buyers, addressing recent developments, financial viability, core strategies, and potential synergies

## ADDITIONAL EXPERIENCE

**Colorado College Investment Club, Colorado Springs, CO**

January 2022 - Present

*Analyst/Member*

- Manage a \$25,000 portfolio and invested in stocks, bonds, and ETFs
- Analyze the quantitative and qualitative merits of companies individually and relative to their specific industry group

**Colorado College Lacrosse Team, Colorado Springs, CO**

August 2021 - Present

*Teammate*

- Communicate with coaches and 35 teammates about game strategy
- Collaborate with teammates to plan 4 cross-team events
- Coach 50 middle-school players while volunteering at summer camps

## SKILLS

*Languages:* Fluent in Spanish

*Computer:* Microsoft Suite, Sata, SQL

## Student Name (Legal Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

### **Education**

Colorado College, Colorado Springs, CO

May 2025

*Bachelor of Arts*, Major: Political Science Minor: Spanish

- Relevant Coursework: US Politics & Government; Topics in Politics: Democratization; Philosophy of Law; Conduct of US Foreign Policy; Secrecy, Surveillance & Democracy; Formal Logic
- GPA: 3.43

**Senior Thesis:** *Access to Justice: An Examination of Legal Aid Systems and Socioeconomic Disparities* December 2024

- Analyzed the effectiveness of legal aid systems in addressing socioeconomic disparities in 3 U.S. cities in a 25 page research paper
- Examined 15 case studies and data on legal aid provision to identify barriers to access
- Proposed reforms to enhance the delivery of legal services to marginalized communities

### **Relevant Experience**

*Intern*, El Paso County District Attorney's Office, Colorado Springs, CO

May 2024 - August 2024

- Collected evidence and reports for cases utilizing an internal database
- Prepared and handled confidential correspondence via email and created password-protected documents
- Filed approximately 25 confidential documents each week

*Intern*, The Smith Law Firm, Phoenix, AZ

May 2023 - August 2023

- Answered inquiries via phone and email
- Compiled trial notebooks with a tight deadline
- Sorted, organized, and followed up on medical records pertaining to cases
- Filed correspondence and confidential documents for four attorneys

### **Leadership & Activities**

*Founding Member*, Mock Trial Team Colorado College, Colorado Springs, CO

September 2023 - Present

- Participate in simulations of trial experience to better understand the United States judicial system, trial advocacy, and a study of the legal system's rules of evidence
- Develop and deliver opening and closing statements, demonstrate strong public speaking and persuasion skills to over 100 audience members, and uphold courtroom decorum

*Member*, Sophomore Class Committee Colorado College, Colorado Springs, CO

September 2022 - May 2023

- Served as a liaison between all sophomore class students and Colorado College administration
- Assessed student interests, gathered feedback on offered student services, and reported findings to the junior class president
- Organized social events and managed tight event budget allocations. Created the design of class shirts and facilitated the ordering and distribution of over 100 shirts

*Member*, Colorado College Student Alumni Association, Colorado Springs, CO

May 2022 - December 2023

- Planned and set up community events at Parents Weekend/Homecoming with 1000+ participants
- Served tables and provided outstanding service to attendees at the December 2021 50 Year Club Tea event

### **Volunteer Experience**

*Healthy Relationships Advocate*, TESSA, Colorado Springs, CO

September 2024 - Present

*Soup Kitchen Volunteer*, Catholic Charities, Colorado Springs, CO

October 2023 - May 2024

*Mentor*, Big Brothers Big Sisters, Colorado Springs, CO

November 2021 - April 2023

# Student Name (Education Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## EDUCATION

**Colorado College**, Colorado Springs, CO

May 2027

Bachelor of Arts in Education and Environmental Studies

*Certified Master Environmental Educator in the State of Colorado*

- *Relevant Coursework*: Environmental and Sustainable Education, Practicum in Environmental Education, Education Research Design, Culturally Responsive Teaching and Disciplinary Literacy Methods, Education Psychology
- 3.8 GPA, Dean's List Recipient

## TEACHING EXPERIENCE

**Private Academic Tutor and Mentor**, Colorado Springs, CO

May 2024 - Present

*Self-Employed Tutor*

- Design and implement individualized lesson plans for a fourteen-year-old girl, three times weekly, to increase mastery in pre-algebra
- Assign regular journaling and gratitude exercises to encourage student growth in self-confidence and self-esteem
- Edit essays and homework assignments for spelling and grammar errors to help the student identify patterns in her work and teach writing techniques to minimize her mechanical errors
- Guide student to develop and maintain academic goals and habits, including using a planner and flashcards, and prompt student to regularly reflect or revise goals and steps to achieve them

**Academy for Advanced and Creative Learning**, Colorado Springs, CO

April 2024

*Student Teacher and Observer*

- Observed first and second-grade classrooms for one month to understand the teacher's use of inclusive and culturally responsive practices that support her classroom's varying learning needs
- Wrote four comprehensive student biography cards to assess their diverse learning strengths and existing funds of cultural and linguistic knowledge and integrated this information into my culturally responsive instructional planning and delivery
- Taught a three-day mini-unit in the classroom that incorporated formative assessment and students' funds of knowledge to ensure the content and delivery were relevant, appropriately challenging, and collaborative

**Environmental Education Semester at Colorado College**, Woodland Park, CO

August 2023 - December 2023

*Steward*

- Lived and learned in an intentional residential community for one semester dedicated to researching and practicing teaching theory, specifically environmental education
- Created and executed a weeklong curriculum for 1st graders that challenged students to investigate their relationship to trees through inquiry, mindfulness, and gaining ecological content knowledge
- Fostered community among an online high school class and inspired more conscious consumption and food justice awareness through creating and teaching a curriculum about local and global food systems
- Received Certified Master Environmental Educator by demonstrating mastery in competencies as defined by National Alliance for Environmental Education Guidelines for Excellence

## COMMUNITY ENGAGEMENT

**First Year Program at Colorado College**, Colorado Springs, CO

August 2023 - Present

*First Year Mentor*

- Counsel and mentor one academic first year class consisting of 18 students to assist in navigating academic and social obstacles
- Facilitate weekly, whole-class, lunch meetings that center check-ins and community-building exercises, establishing a consistent space for mentees to receive support or guidance
- Teach foundational research and writing skills by outlining research and thesis-driven essay expectations and demonstrating how to use library databases

# Student Name (Non-Profit Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## EDUCATION

**Colorado College**, Colorado Springs, CO

May 2025

*Bachelor of Arts, Magna Cum Laude, Phi Beta Kappa*

Major in Sociology, Minors in Statistics and Feminist & Gender Studies

- Alpha Kappa Delta (AKD) International Sociology Honor Society, Pi Gamma Mu International Honor Society in Social Sciences
- Cumulative GPA: 3.94, Dean's List Fall 2019 – Spring 2023

## WORK EXPERIENCE

**Sociology Student Researcher**

May 2023 – August 2024

*Partnered with Grassroots Leadership (2021), 4th Judicial District Dependency & Neglect Court (2021), Colorado*

*Immigrant Rights Coalition (2022), Southern Poverty Law Center (2022), ACLU of New Mexico (2023)*

- Completed research projects for community partners under the facilitation of Colorado College's Sociology Department
- Used quantitative and qualitative methodologies, conducted strategic corporate research, collaborated with community organizers and attorneys, created materials for the public, and learned about migrant and legal justice

**K-12 Education & Youth Organizing Coalition Leader**

August 2023 – May 2024

*Colorado College Collaborative for Community Engagement, Colorado Springs, CO*

- Served as a liaison between Colorado College students and faculty and the greater Colorado Springs community to come together regarding projects and issues in K-12 education; facilitated meetings; and met with stakeholders
- Supported CCE staff and other issue organizers with programming and strategic planning

**Vice President of Outreach (2021-2022), Parliamentarian (2022-Present)**

May 2022 – May 2024

*Colorado College Student Government Association, Colorado Springs, CO*

- Fostered relationships between Colorado College, Colorado Springs community, and other collegiate student governments Supported voter education and needs (CC Votes, Colorado Elections Youth Advisory Council, New Era Colorado) and appointed all-campus committee student representatives
- Took notes during meetings; create meeting agendas; kept attendance; held office hours for the student body

## COMMUNITY OUTREACH PROJECTS

**Steering Committee Member**

August 2018 – Present

*Pueblo Students for Change Scholarship Foundation*

- Serve as a steering committee and scholarship foundation member and assisted with fundraising and establishing a future vision for the organization, which focuses on spreading kindness in Pueblo

**Senior Sociology Thesis: "Collectively Treading Water"**

September 2024 – Present

*A Qualitative Study of (Un)wellness of Nonprofit Workers Who Identify as Queer*

- Completed an independent qualitative study, drawing from disability justice, feminist studies, and queer studies discourse; transcribed and coded 12 interviews, completed a 35-page research paper, and created a zine with the findings

**Sociological Researcher**

May 2023 – August 2023

*Davis Project for Peace*

- Conducted research about youth civic education workshops and wrote a sociological-based paper about a collaborative project between Project Voyce and two Colorado College students awarded with the Davis Project for Peace

**Project Manager**

April 2020 and 2021

*Virtual Colorado Speech and Debate Camp*

- Helped facilitate a virtual speech and debate camp for about 20 high schoolers for the past two years; taught the introductory lesson; created program certificates; and assisted with social media promotion

# Student Name (Science Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## Education

Colorado College, Colorado Springs, CO

May 2025

*Bachelor of Arts*, Major: Environmental Science, Minor: Biology

- Relevant Coursework: Hydrology, Nuclear Power, Global Climate Change, Mechanics, Atmospheric Dynamics, Archaeology of Sustainability, Sustainable Development and Agriculture, Biology of Plants, Biology of Animals, Ecology, Molecular and Cellular Biology

## Field and Laboratory Skills

- Endangered Species Monitoring
- Soil and Water Sampling and Testing
- Species Identification keys
- Operation of Spectrometers, Machining tools, Field Monitoring Equipment
- Graphical and Statistical Analysis
- Proper Sanitization/Sterilization Techniques
- Field Navigation
- CPR, First Aid certified

## Related Experience

*Interdisciplinary Approaches to Watershed Science Internship*

May 2024 - August 2024

University of Iowa Geographical and Sustainability Sciences, Iowa City, IA

- Analyzed hydrocarbon feature points in plastics to develop a potential method using SWIR spectroscopy to estimate MP concentrations in river sediment
- Utilized NLCD data in GIS to determine and map optimal river sampling locations based on runoff from developed areas
- Performed spectral analysis on samples using a NIRQuest512 spectrometer with OceanView software

*Habitat Assistant Manager*

May 2023 - August 2023

Thunder Basin Grassland Prairie Ecosystem Association, Gillette, WY

- Monitored the grassland for evidence of the nearly endangered Wyoming Sage Grouse and completed proper tracking procedures
- Navigated large expanses of ranchland to perform 20+ plant identification and abundance analyses
- Met and discussed research and data with local ranch owners and provided suggestions for improvement based on the research findings

*Agricultural Data Collector*

September 2021 - May 2022

Doodle Farms, Colorado Springs, CO

- Designed and executed independent experiments on soil, roots, and water to identify causes of industrial hemp plant stress on 240 acres
- Conducted literature review on environmentally conscious agriculture, hemp plant anatomy, diseases, and pests
- Performed statistical analysis and created visual aids in R and created written reports for my team

## Volunteer Experience

Trail Maintenance, Crested Butte and Barr Trail, CO

August 2023 - October 2024

Trail Maintenance, Pikes Peak Trail, CO

June 2023 - August 2023

Black Forest Animal Sanctuary, Black Forest, CO

May 2022 - August 2022

# Student Name (Research Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## EDUCATION

Colorado College, Colorado Springs, CO

May 2025

Bachelor of Arts in Organismal Biology & Ecology, Minor in Molecular & Cellular Biology

- *Relevant Coursework:* Biology of Plants, Biology of Animals, Ecology, Population Genetics, Intro. to Molecular and Cellular Biology, Lab in Molecular and Cellular Biology, Global Climate Change, General Chemistry I & II, Computational Thinking

## SKILLS

*Technical Skills:* Stata (Intermediate), ArcMap (Intermediate), ImageJ (Basic), Python (Basic), Microsoft Excel (Basic), R (Basic)

*Experimental Skills:* Experimental Design, Lab Safety, Experimental Replication

## RESEARCH EXPERIENCE

*Research Intern*

June 2023 – July 2023

Chungrok Environmental Ecosystem Research Institute Anyang, South Korea

- Researched the use of environmental DNA (eDNA) and eDNA metabarcoding for the assessment of non-invasive monitoring techniques in monitoring amphibia populations
- Researched the use of monitoring techniques, including passive integrated transponder tags, visible implant fluorescent elastomer tags, and visible impact alphanumeric tags for amphibia
- Shadowed field surveying techniques, including radio-telemetry, of invasive largemouth bass in the Nakdong river

*REU: Research Assistant*

May 2022 – August 2022

Biodiversity Initiative, Santa Clarita, CA

- Professor-led student group to bring awareness and initiate solutions around biodiversity at College of the Canyons
- Co-led project using microscopy to identify moss species from samples collected on campus to better understand moss biodiversity under the mentorship of professors
- Collected and reported data to understand the biodiversity of bluebird species over four months of monitoring bird houses set up across campus, counting the number of eggs and recording them
- Restored local biodiversity by planting, watering, and mulching native plant species

## RESEARCH PROJECTS

*Student Researcher*

January 2024 – May 2024

Colorado College, *The Null Effect of Gibberellin and the Growth Inhibitory Effect of Abscisic Acid on Radish Seeds*

- Co-led and designed an experiment to learn about the effects of hormones on plates of radish seeds
- Utilized growth chambers to create a controlled environment of 14° Celsius and 12 hours of light
- Conducted measurements of seed sprout length using ImageJ

*Student Researcher*

January 2023 – May 2023

Colorado College, *The Impact of Beaver Dams on the Density of Macroinvertebrates Found in Streams in the Pikes Peak Region*

- Co-led and designed month-long field research of stream organisms in Manitou Experimental Forest
- Utilized waders and aquatic nets to sample macroinvertebrates at five sites along the river
- Created and presented a research poster detailing methods and results

# Student Name (Outdoor Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## EDUCATION

Colorado College, Colorado Springs, CO  
Bachelor of Arts in Environmental Studies

May 2025

National Outdoor Leadership School, Richmond, New Zealand  
Gap Year Program

January 2021 - April 2021

- Relevant Courses: Risk Assessment, Leadership Outdoors, Backpacking, Canoeing, Weather Challenges

## OUTDOOR SKILLS

- Technical Rock Climbing
- Wilderness Survival
- Snow Camping
- Route Finding/Orienteering
- Backpacking
- River Guiding

## CERTIFICATIONS

Wilderness First Responder

Expires January 2025

CPR & First Aid

June 2021

Leave No Trace Master

June 2021

Swiftwater Rescue

June 2021

## WORK EXPERIENCE

Outdoor Rock Climbing Guide

May 2023 - Present

Pikes Peak Alpine School, Colorado Springs, CO

- Guide rock climbing day trips to Pikes Peak, Garden of the Gods, and South Platte.
- Supervise top-roping, including rope set up and anchor inspection to ensure the stability of the equipment and guarantee the safety of climbers.
- Lead multi-pitch trad and alpine routes with up to two clients,

Priddy Outdoor Trip Leader

August 2022, 2023

Colorado College, Colorado Springs, CO

- Led hiking, backpacking, and rock climbing trips for a college student outdoor adventure program.
- Coordinated trip logistics, set up climbs, and taught climbing techniques to incoming students.
- Ensured the safety of all students by educating students on wilderness safety and briefed students on what to expect during the outdoor adventure.

River Guide

May 2021 - August 2021

Pikes Peak River School, Colorado Springs, CO

- Guided groups of up to 18 students down challenging class IV whitewater on the Arkansas River.
- Organized food and equipment for 3-5 day river trips, cooking for and entertaining guests.
- Planned tour itineraries, applying knowledge of travel routes and destination sites.

Camp Counselor

May 2021 - August 2021

Pikes Peak River School, Colorado Springs, CO

- Facilitated daily arts and crafts projects for a group of 33 elementary school-aged campers.
- Ensured that camp policies were enforced and campers were safe.
- Collaborated with 10 fellow counselors to coordinate major camp events, including Love Our Earth Day, Parents Day Celebration, and a variety of shows.

## PERSONAL BACKCOUNTRY EXPERIENCE

Waddington Range, British Columbia, Canada

August 2023

- Eighteen-day mountaineering expedition to Mt. Waddington and Mt. Combatant.
- Received Ritt Kellogg Memorial Fund expedition grant from Colorado College.

# Student Name (Engineering Example)

City, State | f\_last@coloradocollege.edu | Phone | LinkedIn

## EDUCATION

**Colorado College, Colorado Springs, CO**

**May 2026**

Bachelor of Arts in Physics GPA: 3.80/4.00

## SKILLS

Computer: Excel, Access, VBA, SQL, Minitab, AMPL, Python, C++, MATLAB

Applications: SolidWorks, Minitab, AutoCAD

## RELEVANT EXPERIENCE

**AECOM, Colorado Springs, CO**

**May 2024 – Present**

*Transportation CM/CEI Intern*

- Completed various assignments focused on developing skills in construction management and inspection, particularly in mechanical systems within transportation infrastructure.
- Supported project planning and execution by providing mechanical engineering expertise and assisting with documentation processes.

**HDR, Colorado Springs, CO**

**May 2023 – September 2023**

*Engineer Intern*

- Utilized CAD software to create detailed engineering drawings, schematics, and models for components and assemblies, facilitating design iterations and modifications.
- Conducted experiments and performed analyses to evaluate the performance, reliability, and safety of engineering solutions, documenting test results and observations for review and validation.

**UCLA Institute for Technology Advancement, Los Angeles, CA**

**May 2024 – August 2022**

*Baseball Bat Research Assistant*

- Redesigned, machined and assembled a high-pressure ball cannon to meet new industry testing standard for measuring high speed bat performance (ASTM F2219).
- Prototyped and tested polyurethane foam inserts of various densities for AXE Bat's Youth League bats and improved weight-efficiency of stiffening inserts by 25%.

## PROJECT EXPERIENCE

**Colorado College**

**September 2023 – December 2023**

*Overview:* Designed and optimized a wind turbine blade to maximize energy extraction efficiency while minimizing material usage.

- Utilized finite element analysis (FEA) software to optimize the structural design of the blade, minimizing material usage while ensuring structural integrity.
- Fabricated a prototype of the optimized blade design using composite layup techniques, ensuring accuracy and precision during manufacturing.

**Colorado College**

**September 2022 – December 2022**

*Overview:* Designed and developed an autonomous robot for warehouse automation, capable of navigating environments, identifying inventory, and transporting goods.

- Integrated a variety of sensors, including LiDAR, ultrasonic sensors, and cameras, into the robot platform for obstacle detection, localization, and environment perception.
- Developed algorithms for simultaneous localization and mapping (SLAM).